

**MINUTES OF MEETING OF PETTAUGH PARISH COUNCIL HELD
28th APRIL 2015 IN ST CATHERINE'S CHURCH AT 6.30 p.m.
FOLLOWING THE ANNUAL PARISH MEETING**

Those present: Councillor Belinda Bulsing (Chairman), Councillor Andy Corrigan, and Councillor Gordon Janson. Mrs Margaret Marlow was Acting Clerk. Four parishioners were also present.

- 1. Welcome by the Chairman.** The Chairman welcomed those Parishioners present at the meeting, and thanked them for their support in attending.
- 2. Apologies for Absence.** Apologies for absence had been received from Cllr Hook and from Cllr Rowe due to work commitments.
- 3. To receive Declarations of Interest.** There were no declarations of interest.
- 4. To approve the Minutes of Parish Council Meeting – 24th February 2015.** Councillors voted to approve the minutes. This was proposed Cllr Janson, seconded Cllr Corrigan. The minutes were accepted and signed as a true record.
- 5. Matters arising from the Minutes.** There were no matters arising from the minutes.

PUBLIC FORUM: No matters on the agenda were raised by parishioners present.

6. Update on Road Safety Matters. The Parish Council has taken delivery of the Vehicle Activated Sign. It was agreed that Councillors would meet to inspect and familiarize themselves with the sign before mounting it on the pole already in place. Cllr Janson feels the pole is not ideally placed, but as this was the position that was the approved site where the work was undertaken by Suffolk County Council. The Parish Council will monitor this position and the siting of the sign. Insurance cover for the sign has been put in place. Councillors discussed other issues. It was pointed out that the white strips on the village sign on the A1120 from Stonham Aspal were broken. Also the tarmac on the road at the 'Stop' sign was seriously breaking-up again. It was agreed photographs would be taken and sent to Highways for remedial action to be taken. The Clerk highlighted a report of another serious accident on the bend with the 'Stop' sign. This involved a large articulated HGV travelling along the A1120 towards Stonham Aspal. In trying to negotiate the tight corner from Debenham Way into the A1120, the leading edge of the HGV trailer swung out and hit a car which was stationary at the 'Stop' sign. This caused serious damage to the car which was carrying visitors to the area. Thankfully, there were no serious injuries to the occupants of the car in spite of smashed bodywork and windows. Although this accident was attended by Fire, Police and Ambulance, it was agreed the Parish Council would highlight this accident to the appropriate personnel in SCC Highways.

7. Update re Pre Application Consultation on Proposed Base Station Installation at High Elm Farm and implications for Broadband. A reply had been received to the Parish Council's letter to the Harlequin Group regarding safety compliance. The letter assured the Parish Council the all exposure levels were well within the guidelines for safety compliance. Regarding any improvement of coverage and speed of Broadband within the village, the response indicated that if 4G became available there should be coverage for the whole of the village from the upgrading of the facility.

8. To approve and accept the Parish Council accounts for the year ending 31st March 2015. Councillors were provided with copies of the year-end figures prior to the audit. The Parish Council finished the financial

year 2014/15 with an overall balance of £6,612.02 of which £2,288.54 is allocated funds for Village Road Safety. Councillors all approved and accepted the accounts as presented. Councillors then reviewed the Annual Governance Statement section on the audit return prior to the internal audit. The form was signed by the Chairman, and the audit papers will now be completed and passed to SALC for internal audit.

9. To receive a report by the Acting Clerk and discuss, action and minute as necessary.

i) To authorise necessary cheque payments. Councillors authorised and signed the following cheque payments.

SALC subscription for 2015/16. Cheque no 100345 £123.00

Westcotec for VAS sign. Cheque no 100346 £3,450.00

Business Services at Community Action Suffolk. Additional insurance cover to VAS sign

Cheque no 100347 £10.47

St Catherine's PCC. Use of Church. Cheque no 100348 £15.00

ii) Election Expenses. Councillors were reminded of the necessity to submit an election expenses claim form regardless of whether any claim was being made. This must be done before the 1st June.

The Acting Clerk reported that the Council were still trying to have the dog bin on the post at the bottom of Pettaugh Lane moved from the old broken post and placed on the recently placed new post.

10. To record correspondence received. A list of correspondence received and sent for the period 24th February 2015 - 28th April 2015 was accepted for the record.

Letter 28th February to Treasurer St Catherine PCC with cheque for church use 24/2/2015.

Acknowledgement received.

Letter 28th February to Debenham First Responders enclosing cheque donation. Letter of thanks received 16/3/2015.

Letter 5/3/2015 to Harlequin Group re Proposed Base Station Installation at High Elm Farm with comments. e-mail reply received clarifying the safety criteria, and broadband reception.

Letter 2/4/2015 from MSDC People Directorate re Women's Cycle Tour on 17th June 2015 through Pettaugh.

Letter 15/4/2105 MSDC Electoral Services with Election information and papers. Notice of Uncontested Election for Pettaugh.

Invoice from SALC for 2015/16 subscriptions

Letter sent by e-mail sent to Westcotec with order for VAS sign. Confirmation received. Invoice now received.

Community Action Suffolk Membership renewal receipt and renewal certificate.

Community Action Suffolk Insurance. Additional cover for VAS sign.

9/4/2015. MSDC Remittance Advice notice of payment of first half of Precept

Annual report and March 2015 report for Thredling Division from Councillor Hicks.

Additional e-mails include weekly planning lists, and Rural Services Network bulletins.

11. Any other business. The Chairman, Cllr Bulsing wished formal thanks to be placed in the Parish Council minutes to Jan and Keith Scott on their retirement. Jan has run the village shop since 1986 and she and Keith have served the community with dedication and commitment. During this time there have been a great number of social changes, but Jan has looked after many loyal customers over many years. The loss of the post office and changes in shopping patterns means the shop will now close on the 9th May.

12. Date of next meeting. The next meeting will be the Annual Parish Council meeting and will be held on Tuesday 19th May 2015 at 6.30 p.m. in the Church.

The meeting closed at 7.45 p.m.