

MINUTES OF MEETING OF PETTAUGH PARISH COUNCIL HELD 9th AUGUST 2017 IN ST CATHERINE'S CHURCH AT 6.30 p.m.

Those present: Councillor Andy Corrigan (Chairman), Councillor Gordon Janson, Councillor Malcolm Owers, and Councillor Stephen Rowe. Mrs Margaret Marlow was Acting Clerk. Four parishioners were also present.

- 1. Welcome by the Chairman.** The Chairman welcomed those Parishioners present at the meeting, and thanked them for their support in attending.
- 2. Apologies for Absence.** Apologies had been received from Councillor Belinda Bulsing due to a previous engagement.
- 3. To receive Declarations of Interest.** There were no declarations of interest.
- 4. To approve the Minutes of the Annual Parish Council Meeting – 24th May 2017.** Councillors voted to approve the minutes. The minutes were signed by the Chairman as a true record.
- 5. Matters arising from the Minutes.** There were no matters arising from the minutes.

Public Forum. The Chairman invited those present for any comments on items on the agenda. There were no comments.

6. To receive a report on the 'Pop-up' pub on held on Friday 4th August 2017. A 'Pop-up' pub had been held in Jan's shop on Friday 4th August. A total of 40 people came throughout the evening. Those present were pleased that the event had taken place and felt it had been an enjoyable evening. The costs of the evening were covered by the sale of the beer and wines. The Chairman thanked the members of the *ad hoc* group of parishioners who had facilitated the arrangements for the evening.

7. To update on outstanding matters. i). Drainage issue on Ipswich Way and Highways Department response. Following the last meeting the Acting Clerk had contacted Highways Department on the overgrown nature of the ditch on Ipswich Way opposite the entrance to Pettaugh Hall and the issue of flooding at that point on the road which causes a safety hazard on the bend. A visit to the village by the SCC officer responsible for this area, gave the opportunity for the Clerk to speak in person to the Highways Technician. He was most helpful but said the work was unlikely to be upgraded to a more serious category unless the Parish Council could show it caused serious flooding which should persist for several consecutive days and was a considerable safety hazard. Questions were also raised as to why the village sign on the A1120 bend by the church park which was knocked down in an accident a year ago, had still to be replaced. The Highways Technician responded by showing another chart which categorised the sign as not being a regulatory one and was therefore in the lowest category for remedial work. Attention was also drawn to several serious and dangerous potholes which had recently developed along the A1120 between Town House Corner and the church. The Chairman asked the Clerk to make further contact with Highways Department as soon as possible.

ii). Broadband. Cllr Janson had co-ordinated a list of those parishioners in the village who were happy for their names to form part of a Pettaugh Action Group. The purpose of the group is to try to influence the timing of improvements towards the increase in the speed of the local Broadband. It was commented that some work with the initial pipe ducting under the road through the village had been undertaken, but no cable had yet been laid in the ducting.

8. To receive a report by the Acting Clerk. The Clerk said the past two months had produced a modest amount of administrative work, but drew the Councillors attention to items that had come in. An Electoral Review of Mid Suffolk Ward Boundary arrangements was taking place and a brief initial look at the documents indicated there may be a change to our Helmingham and Coddensham ward. This would be further investigated and discussed at the next Parish Council meeting.

SALC had notified the parish council of a NALC Legal Briefing regarding the 'Reform of Data Protection legislation' that will come into force in May 2018. This indicated that the Parish Council may need to appoint a Data Protection Manager.

SALC had also notified the parish council of a training session in September on Social Media. This follows concerns expressed by Clerks using social media in their work. Councillors considered that as a small Parish Council there was no necessity to use social media. The Parish Council website was quite comprehensive and was kept as up to date as possible.

The Planning Application for improvements to The Depot on New Road has been approved.

The Parish Council were asked to consider making any charitable donations, and this item would be placed on the agenda of the next meeting.

i). Finances. Following authorisation of cheques presented at this meeting the Parish Council current account balance was £1,815.68 and the Business Premium account balance was £1,048.92. Payments will be due before the next Parish Council Meeting for the ICO Data Protection renewal, and for the renewal of the Parish Council insurance cover.

Cheques authorised: Cheque no 100378 for £6.00 to SALC for additional copies of The Local Councillor.

Cheque no 100379 for £15.00 to St Catherine's PCC for use of the church 9/8/2017.

9. To record correspondence received. A list of significant correspondence received for the period 25th May – 9th August 2017 is as follows:

MSDC Planning Services - Application 0192/17, The Depot, New Road, Pettaugh. Extension of existing building (commercial). Approval notification received.

Letter 26th May 2017 to Treasurer St Catherine PCC with cheque for church use 24th 2017

Acknowledgement received.

Letter 26th May 2017 to SALC enclosing cheques to invoices number 19168 and 19272.

Letter 7th July 2017 to MSDC enclosing cheque to cover dog bin emptying.

Invoice from SALC – payment for additional copies of the Local Councillor 2017/18.

Local Government Boundary Commission – Electoral Review of Mid Suffolk: Ward Boundaries.

Information from NALC on changes to Data Protection regulations.

June and July monthly reports from Councillor Hicks.

10. Any other business. There was no further business.

11. Date of next meeting. The next meeting is scheduled for 25th October 2017 at 6.30 p.m. in the Church.

The meeting closed at 7.10 p.m.