

**MINUTES OF MEETING OF PETTAUGH PARISH COUNCIL HELD ON  
3 JUNE 2021 AT 6.00 p.m. AT ST. CATHERINE'S CHURCH PETTAUGH**

Those present: Councillor Belinda Bulsing, Councillor Stephen Rowe and Councillor Esther Thornton.

**1. Apologies and note of Absences.** Apologies were received from Councillor Andy Corrigan and his absence was approved. Councillor Stephen Rowe was elected to chair the meeting.

**2. To receive any Declarations of Interest, Pecuniary and Non-Pecuniary.**  
None.

**3. To consider and agree the Minutes of Parish Council Meeting - 26 May 2021.**  
Councillors voted to accept the resolution to approve the Minutes. The Minutes were approved as a true and correct record.

**4. Public participation session - None.**

**5. To consider and agree Section 1, Annual Governance Statement 2020-2021**  
- The Councillors reviewed the statement and confirmed to the best of their knowledge and belief that the various requirements have been complied with. The Councillors also noted that the Council's website was up to date and information required by the Transparency Code had been published. The Councillors formally approved Section 1 Annual Governance Statement and the document was duly signed by the Chairman and the Acting Interim Clerk. The Councillors wished to minute their thanks to Richard Clarke who has provided tireless support and has been instrumental in keeping the Council's website up to date.

**6. To consider and agree Section 2, Annual Governance Statement 2020-2021**  
- The Councillors reviewed Section 2 Accounting Statements for 2020-2021 and formally approved the accounting statements. Councillor Stephen Rowe (Chair) duly signed the Section 2, Annual Governance Statement as approved.

**6A. Bank Mandates** - Councillor Belinda Bulsing received the necessary forms from Barclays and agreed to hand deliver the completed forms to Barclays branch of-fice.

**6B Current requests for payment. Consideration of current financial statements** - The Councillors noted that there have been no requests for payments. The Councillors also noted the financial statements remained unchanged since the Council's meeting on 26 May 2021 and the figures as at 24 May 2021 remain the

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most up to date figures namely £5916.30 as the balance in the Barclays Business Community Account, less three presented cheques in the sum of £544.53 and income received in the sum of £1566.94, resulting in a balance of £6,938.71. The Councillors also confirmed £1,054.13 as the balance in the Barclays Business Premium Account.

**7. Parish Clerk, next steps** - The applications relating to candidates A and B was re-considered. It was agreed that Belinda Bulsing, acting on the authority of the Parish Council, should have a preliminary meeting with Candidate A and report back to the Councillors.

**8. The damage to 30mph sign on A1120 at entrance to village near Church. Clerk's report on progress of repair** - Councillor Belinda Bulsing provided an update confirming that a letter was sent to Matthew Hicks Leader of Suffolk County Council. The Councillors requested that the correspondence was copied to Sue Morley District Councillor and the affected parishioners. The Councillors also agreed to keep this issue under consideration and to follow it up with Suffolk County Council if required.

**9. Highway safety issues along the A1120. Clerk's report** - Councillors considered the recommendations made by County Councillor Matthew Hicks and discussed in detail: potential extension of the speed limit, the Suffolk lorry routing review and looking into the feasibility of traffic lights. The Councillors agreed to make highway safety issues a standing item on the Council's meeting agenda.

**10. Summer Event** - The Councillors agreed to firm up arrangements and to find a date for a village event to take place after the proposed relaxation of Covid 19 restrictions on 21 June 2021.

**11. Coffee Caravan** - Councillor Belinda Bulsing reported that the first visit by the Coffee Caravan to Pettaugh was a success on 2 June 2021. The event was well attended by parishioners and cakes were also donated. The next visit by the Coffee Caravan is scheduled to take place on 7 July 2021.

**12. Litter pick** - The Councillors agreed to defer the consideration of this item to the next meeting.

**13. Casual Vacancy** - The Councillors noted the position.

**14. Any other business** - Councillor Esther Thornton reported that the Examination of the Joint Babergh and Mid Suffolk Local Plan will start on 21 June. Those who wish to speak at the Examination must confirm this with the Programme Officer. The Councillors agreed that the Council should make verbal representations

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at the Examination following up on the detailed written representations already submitted by the Council. The Councillors requested Councillor Esther Thornton write to the Programme Officer accordingly. Councillor Belinda Bulsing reported about a new initiative encouraging tree planting. The Councillors requested that any further information about this initiative is placed on the Council's noticeboard.

15. Date and time of next meeting. 29 July 2021 at 6.30 p.m. at St Catherine's Church, Pettaugh.

The meeting closed at 7.30 p.m.

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