

PETTAUGH PARISH COUNCIL

MINUTES of meeting
THURSDAY 8 DECEMBER 2022
at St Catherine's Church, Pettaugh

Present:

Councillors Stephen Rowe (Chairman), Belinda Bulsing, Margaret Marlow, and Esther Thornton

1/12. APOLOGIES FOR ABSENCE

None.

2/12. MINUTES OF MEETING – 1 NOVEMBER 2022

RESOLVED that subject to the deletion of the word 'not' in the second line of Minute 3/11, the Minutes of the meeting of the Parish Council held on 1 November 2022 be approved and confirmed.

3/12. DISCLOSABLE PECUNIARY INTERESTS, OTHER REGISTRABLE INTERESTS AND NON-REGISTRABLE INTERESTS

No disclosures were made.

4/12. CASUAL VACANCY

It was noted that there were no requests for an election to be held to fill the one vacancy and it was now open to the Parish Council to consider any steps to be taken with a view to co-option. The Clerk would arrange for an advertisement to be placed on the noticeboard and website.

5/12. FINANCE

(a) Financial Statements

There had been minimal transactions since the last meeting. Balances at 7 December 2022 showed £8,408.24 in the Business Continuity Account and £1,055.24 in the Business Premium Account.

(b) Accounts for payment

RESOLVED that the following accounts be approved for payment:

5/12. (continued)

Suffolk Cloud (website domain change/email set-up) £ 40.00
Mr S P Jennings (Clerk's payment and expenses) £171.20

(c) Budget and precept process

A discussion took place on elements of the current and future budgets with a view to setting the Precept at the January 2023 meeting. An up to date report on the existing budget was circulated. Areas for readjustment of individual budget heads in terms of overspend or underspend were identified, together with potential redefinition of certain budget heads.

Items considered for potential budget provision in 2023/4 included an increase in donations, website development, a new laptop for the Clerk, a further traffic speed indicator device, legal fees/planning disputes representation, election costs and additional or doubling-up of dog waste bin facilities.

It was agreed that the issue of donations in the current year, including for the Coffee Caravan, be considered at the next meeting. It was further agreed that dedicated e-mailboxes for individual Councillors were not required at the present time.

6/12. NEXT MEETING

It was agreed that the next meeting be fixed for Thursday 19 January 2023.

The Chairman closed the meeting at 7.54 pm.

Chairman
19 January 2023