

PETTAUGH PARISH COUNCIL

MINUTES of meeting

THURSDAY 2 MARCH 2023

at St Catherine's Church, Pettaugh (start time 6.30pm)

Present:

Councillors Stephen Rowe (Chairman), Belinda Bulsing and Esther Thornton

1/03 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Margaret Marlow.

2/03 MINUTES OF MEETING - 19 JANUARY 2023

RESOLVED that the Minutes of the meeting of the Parish Council held on 19 January 2023 be approved and confirmed.

3/03 MINUTES OF STATUTORY ANNUAL MEETING - 31 MAY 2022

The Clerk advised that the confirmation of these Minutes was outstanding and should have been done at the next available meeting rather than wait a year.

RESOLVED that the Minutes of the statutory annual meeting of the Parish Council held on 31 May 2022 be approved and confirmed.

4/03 DISCLOSABLE PECUNIARY INTERESTS, OTHER REGISTRABLE INTERESTS AND NON-REGISTRABLE INTERESTS

No disclosures were made.

5/03 FINANCE

(a) Financial Statements

A financial statement was received showing transactions since the last meeting. Balances at 25 February 2023 showed £7,315.04 in the Business Continuity Account and £1,055.24 in the Business Premium Account.

Minute 5/03 continued

(b) Accounts for payment

RESOLVED that the following accounts be approved for payment:

St. Catherine's Church PCC (hire of church March mtg) - £18.00
Mr S P Jennings (Clerk's payment and expenses) - £176.85
Mid-Suffolk District Council (Dog waste bin emptying 22/23) - £156.56
Suffolk Cloud (updating of website 1/12/22 to 31/3/23) - £40.00

(c) Possible expenditure on speed limit stickers – Locality Funding

Consideration was given to the possible purchase of stickers to be issued to each household to put on refuse and recycling bins. It had been suggested that Locality Funding be pursued, but the Clerk advised that although he had emailed the District Councillor no reply had been received and applications had to be submitted the next day. Although the relatively low cost of purchasing such stickers could easily be met from existing funds, the Parish Council was generally of the view that such a measure would have limited effect. It was agreed that although this could be considered in the future no further action be taken at the present.

It was further agreed that traffic speed through the village and related matters be the subject of a regular agenda item for future meetings.

(d) Review of Banking Arrangements

The Clerk sought views on the possible review of banking arrangements for ease of administration, including a possible move to on-line banking. It was noted that in the event of a move to on-line banking with the Parish Council's existing bank the facility would exist to move amounts between the two accounts. It was generally agreed that although the Clerk should keep the matter under review and obtain further relevant information, no action should be taken ahead of the May elections following which the matter could be looked at afresh and revisions to the existing mandate/authorised signatories would be required.

6/03 CORRESPONDENCE AND NOTIFICATIONS

No items to consider.

7/03 REVIEW OF CONSTITUTIONAL DOCUMENTS

It was agreed that the Parish Council's Standing Orders and Financial Regulations be brought forward for re-adoption at the next meeting pending any review work the Clerk identifies in the meantime as being necessary.

8/03 NEXT MEETING

It was agreed that the Annual Parish Meeting and the Statutory Annual Meeting of the Parish Council be fixed for Tuesday 16 May 2023, the first meeting to start at 6.30pm with the County and District Councillors and a Police representative being invited. Should an urgent need arise, a meeting in April could be convened.

The Chairman closed the meeting at 7.45 pm

Chairman
16 May 2023