

PETTAUGH PARISH COUNCIL

MINUTES of meeting

WEDNESDAY 15 JANUARY 2025

at St Catherine's Church, Pettaugh (start time 6.30 pm)

Present:

Councillors Belinda Bulsing (Vice-Chairman – in the Chair), Ruth Crane, Margaret Marlow and Esther Thornton

1/01 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Stephen Rowe, Chairman.

2/01 MINUTES OF MEETING – 11 DECEMBER 2024

RESOLVED that the Minutes of the special meeting of the Parish Council held on 11 December 2024 be approved and confirmed.

3/01 DISCLOSABLE PECUNIARY INTERESTS, OTHER REGISTRABLE INTERESTS AND NON-REGISTRABLE INTERESTS

None received.

4/01 PUBLIC PARTICIPATION

None.

5/01 FINANCE

The Parish Council considered the following matters:

(a) Financial Statement

A statement showing the position as at 12 January 2025 regarding the Parish Council's bank accounts and reconciliation of recent payments was received and noted. The balance of the Community Account with no unpresented cheques was £6,387.01, and the Business Premium Account was £1,081.31. The VAT refund for the last two years had been received. Expenditure to date totalled £2,838.50.

(b) Accounts for payment

The following accounts were received:

Minute 5/01(b) continued

Clerk's salary and expenses (October-December) - £144.01
Mr S P Jennings (Reimbursement for Microsoft 265 Subs 1/2/25) - £59.99
St Catherines Church PCC (Use of Church for Meeting) - £18.00
Suffolk Association of Local Councils (Councillor Training Course) – £38.40

RESOLVED that the above accounts be approved for payment.

(c) Budget 2025/2026

An updated budget review statement was received showing the actual and estimated final expenditure for 2024/25 and a provisional budget for 2025/26. The Parish Council was mindful of the need to identify a potential contribution towards the improvement of highway signs and lines alongside a £900 amount Councillor M Hicks had remaining in his locality budget for the current year. Given the budget review figures and the provisional budget for 2025/26 the Parish Council was satisfied that a potential contribution of up to £4k should be possible, but this would be subject to seeing proper estimates for and agreeing the items of work involved. The Parish Council was anxious to ensure that whatever work was agreed would have an impact locally.

RESOLVED

- (i) That the budget review for 2024/25 and provisional budget for 2025/26 as detailed in Appendix A to these Minutes be accepted and approved;
- (ii) That having regard to (i) above, and the implications of earmarking a sum of up to £4k for highway improvement works out of surplus funds either in the current or next financial year, the Parish Council's budget requirement will result in the issue of a precept for 2025/26 in the sum of £2,750.

(d) Draft New Financial Regulations

The Parish Council considered adoption of new Financial Regulations based on the new model form, an updated draft incorporating financial limits agreed at the October meeting having been circulated.

RESOLVED that the new and updated Financial Regulations be adopted..

6/01 PARISH IMPROVEMENTS

There was a brief discussion on arrangements for the repair and improvement work to the telephone kiosk and installation of the new noticeboard.

7/01 TRAFFIC SPEED THROUGH THE VILLAGE AND OTHER RELATED HIGHWAY MATTERS

The Chairman said that she was in the process of reporting the defective statutory signs via the on-line tool on the County Highways website.

8/01 NEXT MEETING

It was agreed that the next meeting be fixed for Thursday 6 March 2025.

The Chairman closed the meeting at 7.22 pm.

Chairman
6 March 2025